

Learn More

Contact your local Toronto Employment and Social Services office or call your Case Worker and ask for a referral form for Avenues to Advancement Work Skills Program.

To make an appointment to find out more about the program, please call 416-350-2331 ext. 105 or ext. 110. An Employment Specialist would be pleased to arrange a meeting.

Our Location

274 Geary Ave. We are located just west of Dufferin, north of Dupont.

Directions

By Subway (East/West): Subway to Dufferin take #29 bus North and get off at Brandon Ave. Walk south to 274 Geary.

By Subway (North/South): Subway to Spadina take #127 bus to Dufferin (On Davenport road). Walk south to 274 Geary.

By Car: See the map for exact directions from your location.



Ability Learning Network

creating careers – since 1993

Avenues to Advancement Work Skills Program

274 Geary Avenue
Toronto, ON M6H 2C5
Phone (416) 350-2331 ext. 101
Fax (416) 350-2119
<http://www.aln.ca>

AVENUES

TO

ADVANCEMENT

Ability Learning Network

Ability Learning Network (ALN) is registered as a Private Career College under the *Private Career Colleges Act, 2005*. ALN has been delivering skills development training and employment placement supports since 1993.

Ability Learning Network provides Employment Services funded through Toronto Employment and Social Services. We help people receiving social assistance prepare for and find work, or identify learning and training opportunities.

Our focus is on helping clients identify a path based on their interests and abilities and providing the information and skills needed to pursue their goals. Over 10 weeks, workshops and individual guidance is provided to prepare clients for the learning or employment goal they have identified. Support is provided for another six months following completion of the program as needed. A Resource Centre, fully equipped with computers, copiers and fax machines is available to clients of the program.

Program Overview

- Workshops are delivered two half days per week for 10 weeks and focus on Career Exploration and Skill Development
- Customized activities two days per week are geared to the client's individual action plan
- Individual meetings weekly with the Employment Specialist to review progress and revise the action plan as needed
- In the post-program phase, clients will be supported to realize their employment goals through assisted job search and interview preparation
- Clients who have identified other learning and / or training goals will receive assistance to take next steps to reaching their goals.



Program Acceptance

Acceptance into the program is determined through an assessment of the client's skills as well as the barriers faced in finding or maintaining employment. An Employment Specialist meets with each client to describe the program in detail and to learn about the client's goals. If the client meets eligibility requirements and the program is deemed to be appropriate given the goals the client has identified, they are accepted into the program.

Topics Covered in the Program

- Career Exploration
- Essential Skills for the Workplace
- Job Search Techniques
- Resume and Cover Letter Development
- Interview Skills
- Networking
- Professionalism in the Workplace
- Conflict Resolution
- Communication / social skills
- Personal Development Skills